Project Management Process

Appendix 4

Define	Implement	Close	Measure
Agree the Change	Make the Change	Close the Project	Measure the Benefits
Develop Project Proposal	Develop PID, Designs & Plans	End of Project Review	Monitor Benefits Realisation
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GATE 1 – Approve Project Proposal	GATE 3 – Approve PID, Designs and Plans	GATE 6 - Project Close	GATE 7 – Benefits Review
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Establish Project Governance	GATE 4 – Approve Procurement		
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Develop the Business Case	Manage Project Delivery		
GATE 2 – Approve Business Case	GATE 5 – Six-Monthly Reviews		
Key Documents: Project Proposal	Key Documents: • Project Initiation Document	Key Documents: • End of Project Report	Key Documents: • Benefits Realisation
Business Case	Project Designs and PlansCommunications Plan		Report
	Risk Log & Issue Log Lessons Learned Log		
	Project Status Reports Project Change Requests		